1. Death Certificate.
2. Last will.
3. Executor(s) names and Addresses.
4. Was a Death Benefit received from CPP- if so, how much (they will also issue a slip for this amount)
5. List of assets at date of death. The lawyer usually creates/ provides this list with input from the executor(s)
6. ACB (adjust cost base) of assets (investments such as mutual funds, stocks etc.) at date of death.
7. FMV (fair market value) of assets (investments such as mutual funds, stocks, cottage, etc..) at date of death.
8. Value of assets when eventually sold or cashes in
9. If there was a RIF – we will need the value at date of death and the value when cashed in / transferred to beneficiaries.
10. **You are now required to report certain information on the disposition or deemed disposition of principal residence. If the estate did dispose of or had deemed disposition of a principal residence, we will require the address of the property sold, the year of acquisition and the proceeds of disposition or fair market value for deemed disposition. We will also need to know whether any other property was designated as a principal residence for the years of ownership. This information is now mandatory.**

1. A copy of the previous year Personal Tax Notice of Assessment.
2. Investment income earned before and after death, if any.
3. Any and all T – Slips (T4’s, T5’s, T4OAS, T4RIF, T3’s, Etc.) These will most likely be mailed anytime between January 1 and March 31.
4. All Medical bills/Information.