# AODA – Alternate Format Request Form

Bevertec is committed to providing accessible, quality services. Communications in alternate formats will be made available upon request within a reasonable time period in a mutually agreed upon format. Please complete and submit the below form by e-mail ([info@bevertec.com](mailto:info@bevertec.com)); in person, or call 416 695 7525 to submit a request.

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| --- | --- |
| First Name: | Last Name: |
| Date of Request: | Phone Number: |
| Address: | |
| City: | Province: |
| Postal Code: | Email: |
| Document/Communication Support Requested: | |
| Preferred Format: | |
| Note: the types of alternative formats available from Bevertec may include:   * Large print * E-mail * High contrast hard copy * Audio | |
| Additional Comments: | |