HENNINGER
MEDIA SERVICES

CREDIT CARD Authorization Form

As the owner or person with signature rights, I hereby certify that I am authorized to use the following credit card number for the purposes of renting or purchasing items and/or services from Henninger Media Services ("HMS").

HENNINGER CONTACT: _____

Date: _____

_____

Company Name email Phone Number

_____

Billing Address Zip Code

_____

Credit Card Type (Visa, MC or American Express)

_____

Credit Card Number Expiration Date Card Verification No
(3 digit code on back of card)
(4 digit code on front of card AMEX)

_____ _____

Card Holder's Name Contact Name If Different from Card Holder's Name

Signature/Authorized Company Representative _____

For Internal Use Only

Invoice Number: _____
Invoice Date: _____
Invoice Amount: _____
Job Number: _____
Client Number: _____

Pre-Authorization? Yes ____ No____
Processed? Yes ____ No____
Date _____
Initials _____

Please complete and return via e-mail to your project manager/account representative or fax to 703-243-5697.

1320 N. Courthouse Rd / Ste. 130 / Arlington, VA 22201 / (703) 243-3444