

Findon & Associates, LLC
12013 Frankstown Road
Pittsburgh, PA 15235-3435



www.findoncpa.com
412-793-6612
Fax: 412-793-2844

Certified Public Accountants

Auto Expense Worksheet – Mileage Deduction

Tax Year: 20_____

Taxpayer Name: _____

Make and model of business vehicle: _____

Has this vehicle been used for business in prior years? ☐ Yes ☐ No

If yes, did you take the standard mileage rate? ☐ Yes ☐ No

Do you maintain written records for this business use? ☐ Yes ☐ No

Please supply the following information regarding this vehicle's mileage:

Beginning of year odometer reading: _____

End of year odometer reading: _____

Business (only) mileage: _____

Actual Expenses:

Tolls

Parking

Did you report tolls and parking elsewhere for this year? (e.g. QuickBooks) ☐ Yes ☐ No

If you purchased a new vehicle during the year, please supply us with the purchase receipt.