

# Claim For Moving Expenses

Please complete the following form and correct any erroneous information

## 1. Details Of Your Move

Supply full address of your FORMER Residence

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Supply full address of your NEW Residence

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Supply full name and address of your employer, business, or educational institution

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What was the date of your move?

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What was the distance of your move, in kms?

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Indicate the reason for your move

To start a job or a business

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To study full-time

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On what date did you start your new job or business, or your studies

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## 2. Your Moving Expenses

**Transportation and storage** costs for moving your household effects from your former house to your new residence are eligible deductions. These costs would include parking, hauling, in-transit storage and insurance. [Note that no deduction is allowed for losses incurred as a result of damage to household possessions during a move.] Supply the following:

Name of Mover

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Amount paid to Mover

\$ 

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**Travelling expenses** to move yourself and members of your household from your former to your new residence are eligible for deduction. Supply the following:

Travel costs if not by your own vehicle (airfare, trainfare, car rental expenses); itemize please.

_____	\$ _____
_____	\$ _____
_____	\$ _____

Travel costs if you used your own vehicle. You have the option of:

- (a) *itemizing your vehicle expenses for the entire year, then deducting that percentage of your total vehicle expenses that relate to the kilometres travelled on your move, or*
- (b) *using the Optional Method that involves the use of pre-established flat rates per kilometre travelled. These rates vary from province to province depending on the province in which the travel begins.*

*We have adopted the Optional Method here. If you feel that this method does not adequately reflect your actual vehicle costs for your move, contact us for the Detailed version of calculating personal vehicle travel costs.*

Supply the following details for the Optional Method:

Total kilometres you drove in the tax year for your trips relating to your move	_____
Province in which your travel began	_____

Lodging costs during your move:

Number of nights lodging	_____
Cost of lodging; itemize	_____
	_____
	_____

Meal costs during your move. You have the option of:

- (a) *itemizing your meal expenses during your move as per the receipts you are able to submit, or*
- (b) *using the Optional Method that involves the use of a pre-established flat rate of \$17 per meal, to a maximum of \$51 per day, per person, without receipts.*

We have adopted the Optional Method here. If you feel that this method does not adequately reflect your actual meal costs for your move, contact us for the Detailed version of calculating meal costs.

Supply the following details for the Optional Method:

Meals, number of days \_\_\_\_\_

Number of household members in the move \_\_\_\_\_

**Temporary living expenses** near your new and/or old location while you are waiting to inhabit your new residence are eligible for deduction (to a maximum of 15 days). Supply the following:

Lodging, number of nights \_\_\_\_\_

Cost of lodging; itemize \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Meals, number of days \_\_\_\_\_

Cost of meals; itemize \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Costs of cancelling your lease** at your old residence are deductible. Itemize the costs:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Costs to maintain your old residence** that is vacant because you have not been able to sell it or rent it, are deductible to a maximum of \$5,000. These carrying costs include interest, property taxes, insurance premiums, heating and utilities. You must be making reasonable efforts to sell or rent. Itemize these carrying costs for your vacant former residence.

\_\_\_\_\_

\_\_\_\_\_

**The costs of selling your former residence** are eligible as deductions. However, costs for work done to make the residence more saleable, or a loss incurred on the sale of the residence, are not eligible. Supply the following:

Selling price of your former residence \_\_\_\_\_

Real estate commission \_\_\_\_\_

Legal or notarial fees \_\_\_\_\_

Advertising costs \_\_\_\_\_

Mortgage penalty where mortgage paid off before maturity \_\_\_\_\_

**The costs related to the purchase of your new residence** are eligible as deductions. These include: the costs of any taxes (but not GST) you incur to transfer or register title to your new residence; the legal costs of revising documents to reflect your new address; the costs of replacing driver's licences and non-commercial vehicle permits (but not car insurance); the costs of connecting and disconnecting utilities. Itemize these costs:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What was the purchase price of your new residence? \_\_\_\_\_

**Moving expenses that have been paid by, or reimbursed by, your employer** are not deductible. If your employer gave you a non-accountable moving allowance or paid or reimbursed you for part of your moving expenses, you may deduct all of your moving expenses but you must include the non-accountable allowance or payment or reimbursement in your income, whether or not the amounts were paid to you directly.

Amount received from your employer as a reimbursement or an allowance in respect of your moving expenses. \_\_\_\_\_