Canada Revenue Agency | Agence du revenu du Canada

Protected B when completed

Request to Reduce Tax Deductions at Source for Year(s)_____

- Use this form to ask for reduced tax deductions at source for any deductions or non-refundable tax credits that are not part of the Form TD1, *Personal Tax Credits Return*.
- All your income tax returns that are due have to be filed and amounts paid in full before you send us this form.
- You usually have to file this request every year. However, if you have deductible support payments that are the same or greater for more than one year, you can make this request for two years.
- Send the completed form with all supporting documents to the Taxpayer Services Division of your tax services office. You can find the address on our Web site at **www.cra.gc.ca/tso** or by calling us at **1-800-959-8281**.
- We will write to you in four to six weeks to let you know if we have approved your request.

Identification

First name	Last name	Social insurance number
Address		
City	Province or territory	Postal code
Residence	Telephone Business	
Employer/Payer Name	Contact person	Telephone and fax numbers
Address		

Request to reduce tax on

☐ Salary ☐ Lump sum* – if lump sum, give payment amount and details (for example, a bonus or vacation pay)

$ _____ _____

* If you are using a lump sum amount for an RRSP and the amount is unknown, enter your expected RRSP contribution without exceeding your RRSP deduction limit.

Deductions from income and non-refundable tax credits

Registered retirement savings plan (RRSP) contributions . . . . . $ _____

- Give details or a copy of the payment arrangement contract.
- Do not include contributions deducted from your pay by your employer.

Child care expenses . . . . . $ _____

- Give details on a separate sheet.

Support payments. . . . . $ _____

- Attach a copy of your court order or written agreement and Form T1158, *Registration of Family Support Payments* (if not previously filed).
- Recipient's name and social insurance number:

_____

Employment expenses . . . . . $ _____

- Attach a completed Form T2200, *Declaration of Conditions of Employment,* and Form T777, *Statement of Employment Expenses*.

Carrying charges and interest expenses on investment loans . . . . . $ _____

- Attach a copy of statements from the lender confirming the purpose and amount of the loan(s) and the interest payments to be made in the year.

Other (for example, charitable donations or rental losses) . . . . . $ _____

- Attach all supporting documents. Use a separate sheet to give details if necessary.

Specify: _____

Total amounts to be deducted from income $ _____

Subtract income not subject to tax deductions at source (interest, net rental or self-employed income) – _____

Net amount requested for **tax waiver** $ _____

Certification

I request authorization for my employer/payer to reduce my tax deductions at source based on the information given. I certify that the information given is, to the best of my knowledge, correct and complete.

_____ Signature _____ Date

Privacy Act, personal information bank number CRA PPU 005.

(Vous pouvez obtenir ce formulaire en français à **www.arc.gc.ca/formulaires** ou en composant le **1-800-959-7383**.)

Canada