

Part A - Tell us about You

1. Name

	Title Mr., Ms. ...	Family Name	Given Name(s)
Legal Name			
Preferred Name	<input type="checkbox"/> Same <input type="checkbox"/> →		

2. Occupation

Title or Profession:	Additional Details	Company:

3. Date and Place of Birth

Date (mm/dd/yyyy)	Prov/State	Country	4. Gender	5. Canadian Residency
			<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> Canadian Resident <input type="checkbox"/> Non-Resident

6. Phone Numbers

Home	Business
Cell	Fax

7. Email Addresses

Primary	<input type="checkbox"/> Use for file specific	<input type="checkbox"/> Use for general purpose
Alternate	<input type="checkbox"/> Use for file specific	<input type="checkbox"/> Use for general purpose

8. Mailing Address

Building Number and Street Name	Apt/Unit/ Suite/RR#	City	Prov / State	Postal Code	Country

Part B - Certification

I certify that the information contained herein is true to the best of my knowledge and belief, If submitted electronically, either check the certification box below or enter a digital signature below. Alternatively print and sign in the box below.

Date	<input type="checkbox"/> Certification	Signature: X.
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Instructions:

The by-laws, rules and regulations of our regulatory body, the Law Society of Upper Canada, require that we obtain certain personal information from you. Further, if you are a purchaser, both the land registration system as well as the Ministry of Finance require that we obtain certain personal information. Even if you are a returning client, we need this information to ensure that the information that we have about you is up-to-date. Please see our privacy policy at www.mmslawyers.com/Privacy-Policy.shtml

Part A – Tell us about You

1. Names

As part of our professional obligations, we need to conduct searches for actual or potential conflicts of interest. We need details of your names to assist in these searches.

Title: If you leave this blank, we will assume Mr. for men and Ms. for women.

Legal Name: Your current name as it is recognized by the government.

Preferred Name: The name that you would prefer that we call you. For example, you may prefer that we refer to you by a middle name or a nickname or a married name that is not your legal name.

2. Your Occupation

If you have more than one occupation, please use the occupation with which you most identify.

If you are retired, please include the word retired in the Additional Details box and indicate the occupation from which you are retired.

3. Date and Place of Birth

Please provide details as they appear on your birth certificate.

4. Gender:

Please specify.

5. Canadian Residency

Will you be Canadian Resident for Canadian income tax purposes on Closing?

6. Phone Numbers

Sometimes we have a short timeline to contact you to obtain instructions. Please provide all numbers that we can use to contact you.

Use the tick box to indicate the number that you prefer that we use.

7. Email Addresses

Please provide all email addresses that you use. Also indicate whether we can correspond with you using that address.

Use for file specific: We can correspond with you to these email addresses regarding your legal matters.

Use for general purpose: We can correspond with you to these email addresses for matters that do not relate solely to your legal matters.

Note, if you send us an email, unless you provide instructions to the contrary in that email, you authorize us to reply, forward and copy emails to that email address regarding your legal matters.

8. Current Mailing Address

Please use the address that we are to use before the closing of the transaction.

Part B - Certification

Date and sign your certification. If printing and returning a hard copy or a fax copy, then sign in the box. If submitting electronically, tick the certification box or enter your digital signature.

General Identification Requirements

We require that you provide two pieces of identification, one from Class A and another from either Class A or Class B. If you are not resident in Ontario, we may require different identification from you, in which case please contact us in this regard. If you do not have the required identification, please contact us as soon as possible to make alternative arrangements. If you send us a copy of your identification, you will need to bring the original identification documents with you when you attend at our office.

Class A (Photo Identification) The following are only acceptable if they bear your photo (otherwise they are only acceptable as Class B identification).	Class B
<ul style="list-style-type: none">Valid driver's licence issued in CanadaAn Ontario Photo CardA current Canadian passportA Certificate of Canadian Citizenship or Certification of NaturalizationA Permanent Resident card issued by Citizenship and Immigration CanadaA Certificate of Indian Status issued by the Government of Canada	<ul style="list-style-type: none">Any Class A IdentificationA Canadian Social Insurance Number cardAn Old Age Security card issued by the Government of CanadaA signed banking card or client card issued by a member of the Canadian Payments AssociationA signed credit card issued by a member of the Canadian Payments AssociationA birth certificate issued in CanadaA signed CNIB client card with a photographA current foreign passport

An Ontario Health Card is not acceptable identification even if it bears a photo.