



Assessment & Taxation Services Pre-Authorized Withdrawal Tax Installment Plan (TIP)

Terms and Conditions:

1. Payments are withdrawn from the Payor's bank account the last working (banking) day of each month.
2. Any payments withdrawn from the account that are dishonored by the Payor's financial institution by reason of non-sufficient funds, stop payment, account closed etc., will entitle the Payee to remove Payor from the Tax Installment Plan without prior notice.
3. Any payments that are dishonored by the Payor's financial institution due to non-sufficient funds will incur a \$25.00 NSF fee, which will be added to the applicable tax roll and will be due and payable by the Payor.
4. Monthly payment amounts from June to December will automatically be adjusted in accordance with any increase in the municipal tax rate as indicated on the property tax bill.
5. Any amount left owing on the Payor's tax account as at the last working (banking) day of December each year, will be automatically withdrawn from the Payor's account on that day.
6. All property tax levies, current and arrears, and including any supplementary tax levies, must be paid in full prior to the initiation of the Tax Installment Plan (TIP).
7. Buildings on the Property must be 100% complete by December 31 of the prior year.
8. The Payor is responsible to advise the Payee, in writing, by the 15th of the month, of any changes required in that month (ie. Payor information, account information, cancellation of Plan).

Payor Information (Please type or print clearly.)

Payor Name:		Tax Levy:	
Address:		Monthly Payment:	Initial Payment:
Telephone:		Payment Start Date:	
Signature of Payor:			

**PLEASE CALL THE TAXATION DEPARTMENT AT 403-342-8126
PRIOR TO SUBMITTING APPLICATION**

ATTACH VOID CHEQUE HERE

Payee Name:	The City of Red Deer Assessment & Taxation Services Department		
Mail To:	Box 5008, Red Deer, AB T4N 3T4		
Address:	Professional Building, 201 4808 50 Street		
Telephone: 403-342-8126	Fax: 403-342-8199		

The personal information contained on this form is collected under the authority of The Municipal Government Act, Section 340(1), and will be used only for the purpose of property tax collection. If you have any questions about this collection, please contact the Tax Collector, The City of Red Deer, P O Box 5008, Red Deer AB T4N 3T4 or telephone 403-342-8126. Fax: 403-342-8199. DM#839476

Dated:	Roll Number:
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